

# **STEM Innovation and Impact Fund Request for Proposals Frequently Asked Questions**

## **Q: If I have questions during the RFP process, who do I contact?**

**A:** Contact Kristen Dwyer, the Project Coordinator for the STEM Innovation and Impact project. Her email is [kristen.dwyer@csn.edu](mailto:kristen.dwyer@csn.edu) and phone number is (702) 651-7688.

## **Q: Who is going to review the proposals?**

**A:** A Steering Committee is in place to review the proposals. A rubric will be used to grade the proposals and can be found online at [www.csn.edu/STEM](http://www.csn.edu/STEM)

## **Q: Do proposals have to adhere strictly to the RFP?**

**A:** Yes, proposals that do not follow the form will not be considered.

## **Q: What are the reporting requirements?**

**A:** Regular reporting is required and will be conducted quarterly. It will follow the requirements and timeline of the grant.

## **Q: What kind of support will the department receive during the project years?**

**A:** A Project Coordinator has been identified and funded through the grant. This individual will help with reporting and marketing of the project, and provide guidance as needed through the life of the grant.

## **Q: How many proposals will be funded?**

**A:** This will be determined by the number of proposals received. There will be \$100,000 available for the four years of the grant.

## **Q: If my project is not funded, may we ask why?**

**A:** Yes, feedback will be prepared and available by contacting the Project Coordinator.

## **Q: How many projects may a single department submit for funding?**

**A:** There is no cap on the number of project submissions from each department.

**Q: What is the maximum/minimum amount funded?**

**A:** The maximum amount that will be funded is \$25,000 per project per year. There is no minimum.

**Q: Can we apply to fund a portion of an existing project?**

**A:** Yes, if it is used for an existing project to grow and it addresses the other criteria as defined in the RFP.

**Q: Can we apply for funds that will continue funding the same project from the previous year of the STEM Innovation and Impact Fund?**

**A:** No, the same project will not be eligible to seek funding for the next year's monies of the STEM Innovation and Impact Fund. It can be considered if it utilizes additional goals and outcomes and shows the difference in the request for funds.

**Q: Can we use monies for travel for professional development?**

**A:** No, this grant is designed to have a direct impact on STEM student success and done through tangible means, and travel for professional development is not an allowable expense.

**Q: Can we use the funds to pay for a staff member?**

**A:** Yes, the monies can be used to provide a stipend or IU if that is determined the need in the project, but it is not to be the main source for the staff member's salary.

*If you have any other questions, please do not hesitate to reach out to  
Kristen Dwyer at [kristen.dwyer@csn.edu](mailto:kristen.dwyer@csn.edu) or at ext. 7688*