

## Minutes

Thursday, October 24, 2019

2:00 pm – 4:00 p.m.

### Roll Call

**Acacia Woodbury**

Irma Fregoso – Connie Harris – Ryan Maestas – Georgia Martini – Laura Vazquez - Acacia Woodbury - John Woodbury - Summer Watson

Excused: Barbara Burgess

Absent: Tracy D'Ambrosia, Rene Davies

### Approval of August Minutes

**Acacia Woodbury**

Approved

### Treasurer's Report

**Georgia Martini**

Main Account: PG06945

Available Balance	\$526.27
2017-2018 Angel Program Net	\$0.00
Main Account - General:	\$495.26 (includes boo grams – pending)
State Account: PG11321	
Available Balance - Mileage	\$150.00
Available Balance - Operating	\$7.25
Awards Account: PG04658	
Available Balance	\$2261.81

### What is Up with Classified

**Summer Watson**

- CAT Leave – Syliva Guerrero & Cynthia Stein

### Classified Employee of the Month

**Irma Fregoso**

September – Cindy Ray – AAll Curriculum and Scheduling. There were 8 nominees.

October – Marcha Easler - AAll Fine Arts. There were 7 nominees.

### Committee Reports

AFA

Irma

- Presentation from Arnold Bell wanting to make a grievance form for faculty
- Talked about first year experience & recruitment

Leadership Council

John

- No Hungry Games this year. Dr. Z wants to move it to a spring event, maybe a picnic.
- Holiday Party – WC Student Union, Thursday, Dec 12 – 6p-9p. We should all make an effort to attend.
- Hygiene Drives – November
  - Henderson – Female Products
  - NLV – Male Products
  - Charleston – Baby products

### Work Climate Committee

- Met in September- Creating new work climate survey, disseminating PACE survey.
- A lot are unhappy with top tier & Dr. Zaragoza is going to address.

Connie, Barbara, Tracy

### Charleston Space Committee

- Attached at end of PDF

Tracy

### **Constituent Concerns**

n/a

**John Woodbury**

### **Unfinished Business**

Bake Sale – Thursday, November 14 – John will send email for scheduling, donations  
Boo Grams – John has not bought candy yet, concerned we would have a ton leftover.  
Assembling boo grams on Tuesday/Wednesday, will interoffice deliveries to council members.

**John Woodbury**

Decorating Contest

Thursday, 10/31 – time?

Judges – Teams of 3, one council member and 2 others.

- NLV – Laura
- CH – Connie
- HN – John

John will send judging forms

2020 Calendar

### **New Business**

Calendar Image Judging

**John Woodbury**

Calendar Sales via Foundation FB

Barbara from the Foundation emailed and asked if we would like to try to sell some calendars through the Foundation FB. John would start a fundraiser on the Foundation page, people could buy calendars, FB collects the money, transfers it to Foundation acct and then Foundation would transfer to ours. Would need to figure out shipping cost, if non-CSN people purchase, would still make money.

### **What is Up with Council?**

### **Public Comment**

### **Adjourn**

4 pm

Woodbury, John

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**From:** D'Ambrosia, Tracy  
**Sent:** Thursday, October 24, 2019 2:14 PM  
**To:** Martini, Georgia; Burgess, Barbara; Davies, Rene'; Fregoso, Irma; Harris, Connie; Maestas, Ryan; Martinez, Denise; Vazquez, Laura; Watson, Summer; Woodbury, Acacia; Woodbury, John  
**Subject:** I can't attend today's meeting ;(

Due to unfortunate circumstances (grrrr) I can't attend today and only found out as I was walking out the door to travel there. I was going to tell you all about the space solution meeting I attended with Dr Pearson last week. They are planning to do this at all three campuses. It was prompted because there is a need for space and some of that space is allocated to online/out of state faculty who have never been on campus or used the office but because of a clause in their contract they are "entitled" to an office. She would like to start implementing virtual offices for them. Here is a snippet from Dr Pearson's email regarding the meeting.

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#### Meeting Summary

The Facilities team presented a comprehensive data report of space allocations for faculty, staff and administration. In addition, the group reviewed approximately 14 existing requests for space or relocations at Charleston. To open up space, the preliminary data report suggests opportunities to rethink how we manage and or assign spaces on campus and resources. To that end, the team developed an initial inventory of possible space assignments and/or relocations (report will be shared on Tuesday).

#### Summary of Findings

Ultimately, a data informed approach will likely result in potential cost savings, increased collaboration, and ability to scale more efficiently.

#### Shared Governance

An ideal goal is to move the needle forward and create a process that ultimately does not end with those at the table. Likewise, Shared Governance should occur throughout the process and include voices across the campus. So, if you don't see a person or department listed we will have action items purposely designed to engage them in the process.

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All in all I thought it was a really good meeting . She has some great ideas and I'm looking forward to the next time to see what progress, if any, has been made

Have a great three day weekend!!!

Sincerely,

**Tracy A. D'Ambrosia**

Administrative Assistant II  
Disability Resource Center  
W. Charleston Campus