

Minutes

Thursday, September 28, 2017

2:00 pm – 4:00 p.m.

WC D211

Roll Call

Sarah Renkes

Present: Barbara Burgess - Angel Clemens - Tracy D'Ambrosia - Georgia Martini - Elise Nyman
Rebecca Petrie - Susan Ross - Josh Rushing - Laura Vazquez - John Woodbury

Excused: Irma Fregoso - Sarah Renkes – Shelley Dean

Special Guest | Promise Program

Maria Marinch

- See attached flier for requirements
- For full details, visit www.csn.edu/promise

MENTORS NEEDED – Apply at <https://www.csn.edu/mentor-application>

Approval of August Minutes

Sarah Renkes

- Sarah absent. Tabled.

Treasurer's Report

Georgia Martini

Main Account: 8777-870-8740

Available Balance \$1,842.53

2017-2018 Angel Program Net \$1,276.56

Main Account - General: \$565.97

State Account: 8103-830-5525

Available Balance - Mileage \$120.15

Available Balance - Operating \$50.00

Awards Account: 8223-830-5672

Available Balance \$2,061.11

What's Up with Classified

John Woodbury

From John Scarborough

- Workday "Go Live" date is October 2, 2017.
- Thank you to all involved for all of their great work in getting us prepared for Workday. With the help from all of our employees, I believe we are positioned for a successful conversion this weekend.
- Please remind people that if they have not yet done so they should avail themselves of the various training classes/labs that are being offered through CAPE.
- More information will be forthcoming from the Project Team in the next few days so it is important that folks take the time to read the emails, familiarize themselves with the new system and the available job aids.
- Thanks to everyone's assistance, this will be a very positive change in our processes.

Making Strides against Breast Cancer – Sunday, October 29. – SIGN UP!!!!

CAT leave - Casey Colvin - Larue McQuin - Ericka McDonald - Shelley Dean

Classified Employee of the Month

Virginia Gamboa –AAI - Career Services and Reentry – Henderson
Nominated by Lisa Foreman – 6 nominees

Susan Ross

Committee Reports

Executive Leadership Team now College Leadership Council

John Woodbury

Board of Regents meeting in Elko

- CSN presented leases for space in Henderson (303 and 311 Water Street) that were approved by the Board. This will facilitate the relocation and expansion of the police academy. It will also free up space at other campuses. (Facilities too?)
- Police consolidation was forestalled. CSN is awaiting direction from NSHE on next steps.

President Search

Jill Acree gave an update on the approaching Presidential search at CSN. Faculty Senate met last Friday and all agreed on the need for a national search. Jill asked the chancellor about the System's intention, and he indicated a strong preference for a national search as well. In the period between Dr. Richards' retirement and hiring a permanent president, an interim president or an acting president will be appointed by the system. According to the NSHE Board of Regents Handbook, an interim president is eligible for consideration as a candidate for the permanent position, but an acting president is not.

Important Dates

Oct 2 - Workday goes live. The Workday implementation affects everybody. All employees should prepare by attending training, testing, asking questions.

Oct 2, 4 & 5 – President's Town Hall Series

Oct 3 - Promise Program Launch

Oct 6 - Southern Nevada Diversity Summit on CSN's North Las Vegas Campus.

Smoking Ban – The No Smoking policy was tabled pending the building of student unions. The idea is to include a smoking area in the new design, but an outright smoking ban was defeated. No smoking areas are imbedded in the current design of the new student unions. In addition, when UNR was questioned about the smoking ban in place there, it was determined it is not adhered to nor regularly enforced.

Diversity Council

Sarah Renkes

Diversity day is Next Friday Oct 6th at the NLV campus, there is still time to register!

AFA

Sarah Renkes

- President Richards's retirement is the next big issue for the college. We will have an Interim President (Yet to be decided) and the AFA has decided to join with the Faculty Senate to push for a National Search
- Work day – make sure you update your personal information on Oct 2nd. Call the help desk for any issues – direct deposit – payment elections
- Nevada Promise – Mentors needed
- Accreditation – Warning was removed in July, with the stipulation that any changes made within the College must go through the Accreditation Team and CSN must maintain constant communication with them. They will be back Fall 2018.

Constituent Concerns

John Woodbury

- No concerns reported

Unfinished Business

John Woodbury

September Bake Sale

- We made \$600!

2018 Calendar

- Call for photos went out, we have received 11 submissions from 6 people.
- Photo submission deadline is 10/10, I am going to extend it to 10/20.
- Printing Services dropped the price from \$4.10 to \$3.00! More profit!
- Sales start next week.
- Refer all people interested in IV/IX to John.

Classified Professional Development Days

- Schedule almost finalized.
- Possibly, 1 or 2 more spots to fill, committee made suggestions on types of classes.
- John to follow up with administration regarding Coffee and Conversation.
- Save the Date to be resent with an additional blurb that registration will open the week of 10/9.
- Classified Council was instructed to make every effort to attend Coffee and Conversation on their home campus, as well as to try to attend as many other sessions as possible.

New Business

John Woodbury

Boo Grams

- Each person will be given 50/25 Boo Grams and 10 Poo Grams to start.
- Extra grams are available from Susan while I am gone (Oct 9-20).
- Deposit money; send receipt and coordinating Boo-Grams to John on Friday, October 20th! (The # of boo grams should equal the \$\$\$)
- Bring remaining boo grams, cash or receipt and any unsold boo grams to the meeting on Thursday, October 26th!
- Deposit money to 8777 870 8740 81 00 – This process will remain the same, Cashier will handle any changes due to Workday. Have cashier mark receipt "Boo Gram Sales"
- Deliver Boo Grams – Monday (30), Tuesday (31)

Decorating Contest

- We had enough Yes votes to purchase 3 - \$50 GC's as prizes for contest. How is another question, #Workday
- One GC per campus (Learning Centers will be included with nearest campus)
- Judges – Can be classified, professional or faculty
 - HN - Georgia, Angel, _____
 - NLV – Laura, Rebecca, _____
 - WC - Barbara, _____, _____
- Judging Date: Tuesday, 10/31. Once entrants have been determined and judges adjusted, if needed, John will email departments and let them know if they should expect morning or afternoon judging.
- Still determining if GC's will be paper or electronic. If paper, John will make sure each set of judges have their prize so it can be delivered after the winner is determined.
- Flier will go out next week.

What's Up with Council

- Rebecca shared that she was deployed to help with hurricane relief. She was in DC for Harvey, Irma and part of Maria. She was gone for 2 ½ weeks working with FEMA identifying critical areas based on satellite imagery. Once areas were determined, aircraft were deployed to take images of critical areas, so aid could be prioritized. Thank you for your service, Rebecca!

Public Comment

- No public comment

Adjourn: 3:50pm