

Agenda
Thursday, March 23, 2017
2:00 pm – 4:00 p.m.
WC 1208

Roll Call - 2:05pm

Sarah Renkes

Present: Barbara Burgess, Angel Clemens, Irma Fregoso, Sarah Renkes, Somer Rodgers, Susan Ross, Laura Vazquez, John Woodbury, Shelly Dean

Excused: Brisa Arias-Leon, Melodie Clay, Conni Harris, Tracy D'Ambrosia

Approval of February Minutes:

Sarah Renkes

Minutes approved via email on 2/24/17

Treasurer's Report:

Angel Clemens

Main Account: 877-870-8740
Available Balance: \$3043.30
Angel Program Net: \$1276.56
Main Account Net: \$1766.74

State Account: 8103-830-5225
Travel Available Balance: \$16.47
Operations Available Balance: \$125.00

**Motion to move \$75.00 from operations to travel - Unanimous approval*

Awards Account: 8223-830-5672
Available Balance: \$858.54

What's up with Classified:

Shelly Dean

CAT leave approved: Joe Martino and the Bank can always use donations.
Grant in aid - Keep an eye out for various due dates for the Summer Semester.
PEBP Board Meeting today – Waiting on UNLV for update
Years of Service – double check list and if you know of anyone or you are not on the list please give Yvette Murry a call.
Breast Cancer Walk: May 6th
Work day training is now underway

Committee Reports:

Executive Leadership Team: John Woodbury
May/June Possible merge of UNLV and CSN police more information to come
Diversity Council: Sarah Renkes
Diversity Day: March 31st - NLV
Working on adding Spanish translation of CSN Student services materiel and Website
Strategic Futures Task Force: Sarah Renkes
Committee is finished meeting – Draft complete

Classified Legislative Committee:

Somer Rodgers

Legislative Day:

April 19th

CSN will pay bus for transportation from the Airport to Carson City and back for CSN students and Classified

CSN has a bus for students and employees leaving from WC April 18th

Logistics to be determined contact – publicaffairs@csn.edu

Constituent Concerns:

John Woodbury

Is Grant in Aid available for a Master's Program?

Yes: see Grant in Aid page on the CSN website

Unfinished Business:

John Woodbury

Spring Bake Sale - Thursday 4/13

Check email for schedule

Employee Recognition week May 22nd -26th

Theme: Movie Stars (Hollywood)

- Monday May 22nd : Snack/candy delivery
 - Somer – Lanyards and pins
 - As they were so popular before we could do different pins every year and show them off on the lanyard
 - John- Popcorn Buckets filled with:
 - Microwave Popcorn pack
 - Various candy
 - Red Box Movie Certificate

*Popcorn Bucket Approved - 2 Lanyards – 6 Popcorn – one abstained

- Tuesday May 23rd – Ice Cream Social
- Wednesday May 24th small gift delivery
 - John - CSN Bracelet

*Bracelet approved

- Thursday May 25th - Employee Recognition Luncheon:
 - Waiting on Patty and Michelle
 - Talk about boxed lunches but Michelle is checking on a vendor that could do a Hot service lunch
- Friday May 26th - Random Act of Kindness Day

New Business

John Woodbury

Legislative Post Cards: Somer Rodgers

- Post cards created for Classified Employees to express their concerns with various items going before the Legislator – Email will be going out to explain the purpose and what bills are up for vote. Post cards passed out to each member to pass out to interested Constituents.
- Post cards also to be at the Bake sale on the 13th of April.
- Post cards due back to Somer by April 14th so she can get them to the correct representatives during Legislature day April 19th

- Post cards must represent opinion of employee only not CSN

Luncheon Prizes:

- Taxable items for the raffle
 - Any item donated by a Company
 - Gift cards
- Non Taxable Items
 - Donated by an employee personally (non-tax deductible)

What's up with Council:

John Woodbury:

- Make a Wish volunteer – Wish granter
- Creating a Cookbook for his children and family
 - Doing all his own photos and design
 - Family recipes
 - Family stories

Susan Ross:

- Oma's Farm house: Omas-farmhouse.com
 - Jams – Salsa- Soaps – Hand made goods
 - Jewelry Designer

Shelly Dean:

- Was born on April Fools Day at noon – weighed 7lbs – 20 inches long
- Went to school with a guy who was born also on April Fools day at 12:01- weighed 7.01lbs – 21 inched long

Barbara Burges:

- Rides a Motorcycle to work

Angel Clemens:

- Just purchased a new mini cooper

Adjourn: 3:45