



Members: Brisa Arias-Leon, Barbara Burgess, Angel Clemens, Tracy D'Ambrosia, Irma Fregoso, Conni Jo Harris, Amanda Oliver, Sarah Renkes, Somer Rodgers, Susan Ross, Laura Vazquez, John Woodbury
Human Resources Representative: Shelley Dean

Thursday, October 20th 2016
North Las Vegas Campus CY C2638

Minutes

Roll Call – 2:00pm

Sarah Renkes

Present – Brisa Arias-Leon; Barbara Burgess, Angel Clemens, Shelly Dean, Irma Fregoso, Sarah Renkes, Laura Vazquez, John Woodbury

Excused - Tracy D'Ambrosia, Connie Jo Harris, Amanda Oliver, Susan Ross

Approval of October Minutes

Sarah Renkes

- First Angel Clemens – Second Laura Vasquez

Treasurer's Report

Angel Clemens

Main Account – \$3756.53

- Angel Program – \$1840.56
- General – \$1735.97

State Account – Travel - \$94.48

State Account- Operations - \$125.0

Awards Account – \$1477.03

What's Up with Classified

Shelley Dean

- Cat leave – Joe Martino, Senda Davis
- PEPB email – Flue shot time – HR has list of pharmacies – call the pharmacy first to make sure they have enough vaccines.
- Dental Cards – HMO should not receive new cards - some did some did not Call health scope if you were to receive a new card – HMO/PPO
- PEPB – still looking for a RFP demo
- Met life – open enrolment – new products – sign up any time through new Portal

Classified Employee of the Month

John Woodbury

- Kazumasa Lindley



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President's Executive Team Update

John Woodbury

- Mugunth Vaithyilingam – working with page owners regarding updating their pages

Committee Reports

John Woodbury

- Diversity Council
 - No new news
- Strategic Futures Task Force – Sarah Renkes
 - Presentation of all sub committees
 - How to accomplish SWOT analysis needs
 - Advance Technology
 - Improved Communication across the college
 - Removing Silos
 - Professional Development
- Classified Legislative Committee – Somer Rodgers
 - Professional development days
 - Committee to participate for getting information out
 - BDR – Bill Draft Request - PERS change
- Classified In-Service Committee - John Woodbury
 - Schedule is ready
 - Cape website
 - Printing card stock reminders – printed by Classified Council
 - 375 - \$38.00
 - Motion – Sarah Renkes
 - approved
- District Model – Somer
 - President presenting the model to the Board of regents Friday 21st 2017
 - All services on all three Main Campuses
 - All programs offered on all three Main Campuses

Constituent Concerns

John Woodbury

- No new concerns

Unfinished Business

John Woodbury

- Survey Results
 - 100% - constitutions get the email
 - Topics – newsletter, events, legislative issues
 - 93% do not think we over email



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- 73% participate in events
 - Bake sales
 - Classified appreciation luncheon
- Not participating
 - Time Constraints
 - Work load
- Other Responses
 - Policy regarding leave
 - NAC regulations
 - Not consistent across departments in the College
 - Departments make own policy
- Question to Ayesha Kidd
 - Increased training for classified employees for advancement
 - Without formal college degrees – in kind
- Bake Sale
 - Successful at Charleston and N. Las Vegas
 - Timing issue at Henderson
 - Lack of homemade items
 - Share ideas and recipes
 - Actively solicit items from constituents
 - Staffing
 - Every needs to participate
- Boo grams
 - Over sold - 50
 - 770 boo-grams
 - 72 Tricks
 - Deliver the whole week – before Monday the 31st

New Business

John Woodbury

- Halloween Decorating Contest
 - Charleston -Register – Cashier –Summerlin center
 - North Las Vegas - Student government –recruitment- performing arts- English department
 - Henderson – Student Services (Entire department)
 - 26th October Judging
- Hunger Games
 - Playing – Brisa, John
 - Coming – Somer, Angel, Sarah



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- Calendar
 - Student Choice
 - Classified Choice/ Community Choice
 - Charleston Library will display the top choices
 - Voting starts Monday October 24th ending / Nov 13th closing
- Facebook
 - Somer - Legislative issues
 - Weekly inspirational quotes
- Newsletter - out to all / constituents
 - Approved for the next month to see if there are any complaints.
- November Meeting
 - Canceled
 - Approved -unanimous

- **Public Comment**
No public Comment

Guests

John Woodbury

Ayesha Kidd - CAPE

Adjourn

Meeting adjourned at 4:12 pm