ADMINISTRATIVE FACULTY ASSEMBLY GENERAL
Approved Meeting Minutes
February 27, 2015, 1:00 p.m. to 1:55 p.m.
Charleston Campus H105, other campuses via teleconference

Officers Present: Jeff Fulmer, Rolando Mosqueda, Tina Dobbs, Dave Morgan
Division Representatives Present: Ben Van Meter (CC), Beth Schuck, Catherine Rojas (CC), Dawn Butler (HC), Emily Rafael (CC), Gwyn Davies (CC), Haunani Taylor, Kathy Eghoian, Laura Yavitz, Maria Ubaldo, Mark Cahill (CC), Michelle Word, Sharnee Walker, Shellie Keller, Sherry Herington (CC), Somer Rodgers, Tamara Flores-Sahagun (HC), Vartouhi Asherian
Division Representatives w/Proxy: Jennifer Karuhn for Jann Carson, Kent Ikeda for Martha Dominguez (CC)
Division Representatives Excused: none
Division Representatives Not Present:, CeCe McNeely, Charlene Reeves, Christopher Brown, Elsa Mason, Melissa Schroeder, Nancy Webb, Nora Mirabal,
Guests: Annette Lord (CC), Bernadette Lopez-Garrett, Camille Naaktgeboren, Christina Brown (CC), Darryl Caraballo, Joe Hicks, John Bearce, Lisa Bakke (CC), Mary Sasso, Michelle Hooper, Robyn Rohde, Tina Petrie, Zend Lakdavala

I. Chair Jeff Fulmer called the meeting to order at 1:00 p.m.

II. Approval of Minutes
A. January 30, 2015, minutes were approved. Laura Yavitz motioned, Haunani Taylor seconded and it passed unanimously.

III. Guest Speakers
A. Dr. Mike Richards, President of CSN was our guest speaker. Talking pointes:
1. Legislature:
a) Dr. Richard's priorities:
(1) Eliminate furloughs
(2) Merit pay on a uniform basis
(3) $5 increased funding of weighted student credit hour. This would mean $12 million net increase for NSHE as a whole
(4) Program in place for needs-based aid for students
(5) Continue Millennial Scholarship and extend funding. Change to more Community-College friendly disbursement.
b) Budget discussions will happen later in the session. There are three months left.
c) Campus Carry billed sponsored by Michelle Fiori. This will allow people to carry concealed weapons in any public building that does not have metal detectors. NSHE is against this bill. There are 14 gun-related bills in Legislature right now, this is the most challenging one for higher education. You are encouraged to attend the telecast of the Ways & Means committee meeting at the Sawyer building next Thursday at 8:00 am to voice your opposition.
2. We are now a Hispanic Serving Institution! This makes us eligible for more grants under Title V used to benefit all CSN Students. The average grant is $500,000 a year for five years.

3. Name change of Cheyenne Campus: Mayor Lee is speaking to the Board of Regents about this next week. The name change would be for marketing purposes only. CSN is asking the Board to allow us time to hear options. The IAC is taking this up when it convenes in June.
4. Institutional Advisory Council (IAC): Consists of 17 members and 2 *ex-oficio* members; will meet at rotating campuses; all meetings will be open to the public. Initially, this group was formed to increase community relations, but they would prefer to be all encompassing. We are finding that members do not have a full background of CSN so we are coming up with a training that will impart necessary information. Next meeting is March 9th at 11:00 am in WC E-327. There will be opportunity for public comment at this meeting.
5. VPSA search: The Vice President of Student Affairs position closed on February 10th. The firm is working with the CSN search committee (Mary Kaye Bailey, Chair) to review the applications and select interviewees for after Spring Break. We would like the person to start on July 1st.

IV. Chair's Report

A. Cabinet Report

1. Diversity Day is coming up. You are encouraged to attend.
2. The President's Forums will be held at each campus. Again, you are encouraged to attend.
3. Mugunth spoke about the web update and new format.

B. AFA Employee of the Month for February 2015 is Beth Schuck, Director of CSN Library Services. She was nominated by Jann Carson, Ted Chodock, and Stephanie Espinoza.

V. Committee Reports

A. AFA committees:

1. Policies and Procedures: no update
2. Elections: Spring elections are coming soon. If you are ending your 2-year term, consider serving again. Encourage others to represent their respective areas. Not only do we need representation in the new divisions, we also need a Chair-elect, Secretary and Faculty Senator.
3. Recognition: Need nominations for March!
4. Fundraising: We are having a bake sale on March 23rd at Charleston campus only. We are looking at Palm Tree Circle and between the I & K buildings. We need food, please. Proceeds from the sale will be donated to the Youthful Enterprise Scholarship fund.
5. Membership: Michael Flores will join us next month to discuss what's going on in legislature.
6. Media: Will be meeting soon
7. Evaluation Committee: We are compiling information about what we like about the professional evaluations. We would like to see them be more meaningful since they are linked to merit. Any changes would not take effect until after this year's evaluations. Please email the committee with any suggestions (Beth Schuck, Jeff Fulmer, Lisa Bakke, Jann Carson, Eric Gilliland, Rick Marks, Catherin Rojas, Rolando Mosqueda, or Jack Sawyer.

B. Faculty Senate: The smoking policy was debated and will continue in March. A total ban of all tobacco and tobacco-replacement products is in discussion. Classified Council has reviewed it, but we are unsure if Student Council has. Send comments Rolando Mosqueda, Shellie Keller or Jeff Fulmer.

C. Faculty Senate Committees:
1. Academic Standards: Looking at a "Probation Workshop"- type video to help students know what they have to do to get off probation.
2. Budget: no update
3. By-laws and Rules: no update
4. Curriculum: Committee is testing the new CurricuNet software.
5. Elections: no update
6. Executive and Variance: no update
7. Evaluation and Workload: no update
8. Instructional Technology: no update
9. Sabbatical: no update
10. Salary and Benefits: no update
11. Professional Advancement: no update
13. Ethics: no update
14. Policy Review: no update
15. Environmental Strategies (aka Green Tech): no update

D. All College Committees:
1. Academic Technology Advisory: no update
2. Achieving the dream: 10 people have been selected to go to the conference in Baltimore, MD. The coaches will return in April. Look for a report in May.
3. Animal Care and Use: no update
4. Campus Steering: no update
5. Cheyenne Memorial: no update
6. Commencement: no update
7. Convocation Planning: no update
8. Hispanic Serving Institutions Task Force: no update
9. Heritage Month: no update
10. Institutional Review Board: no update
11. Intercollegiate Athletics: no update
12. Internal Recognition: no update
13. Safety and Security: no update
14. Strategic Planning: no update
15. Sustainability: Performing site visits for those who answered the RFP.
16. Web Advisory: no update
17. Work Climate: no update

VI. New Business:
A. Upcoming Events:
1. There is a Latino Alliance mixer next week.
2. Women's Alliance will meet March 11th at UNLV, from 5:30 pm to 8:00 pm.
3. QACC (Queer Alliance) has plans for Safe Zone trainings. Tentative date is April 19th.

VII. Unfinished Business:
A. Merit Policy: the executive Committee made minor changes to the passed policy. Nothing substantial changed so it needs not be voted upon again. Dr. Divine said our version looked good.
B. Merit at the top of the scale:
1. Proposed wording: "Merit awards for all faculty shall be awarded in full, even if an award results in a faculty member's salary being over the corresponding salary range/grade cap."

2. Shellie Keller motioned for a vote, Haunani Taylor seconded. Passed unanimously.

VIII. Other

A. AFA of the Month Nominations – March (Due by 03/15/15). We need nominations! Remember that all administrative faculty from the director position and below are eligible. Anyone can nominate.

B. Next Meeting: West Charleston Campus H105, Cheyenne Campus Room 2638 (via teleconference), Henderson Campus C-224 (via teleconference), Friday, March 27th, 2015 @ 1:00 PM.

VI. Adjourned at 1:55 p.m.