

Campus Food Services FAQs

What are the hours for the cafes?

The cafes will remain closed for fall semester. We plan to re-open the cafes in spring 2022.

What are the hours for the barista bars?

All four barista bars are open Monday-Thursday 7:30 a.m. to 7:00 p.m., and Friday 7:30 a.m. to 2:00 p.m.

Do all our campuses offer the same menu?

Yes, the menu is designed to be similar at all campuses. Each campus however can modify offerings or close stations based upon feedback from the CSN community and student demand.

How can I give feedback about food service?

There are two ways to share your feedback. We offer an active survey online, and we solicit feedback via CSN's shared governance groups (ASCSN, Administrative Faculty Alliance, Classified Council and Faculty Senate). The Food Service Advisory Board will reconvene in September 2021 with representation from all of our shared governance groups.

What do you offer for Vegetarians, Vegans, and those who eat Gluten-free?

Several items on the menu are either designed or can be made as vegetarian and/or vegan. We cannot always guarantee the standard of "gluten-free", because of cross-contamination risks. We can however coordinate ordering something to be "gluten-free" that is pre-packaged. If you have dietary restrictions or concerns, please contact a member of the food service staff; we can offer an alternative menu item.

What is the timeline needed for catering?

We recommend planning one week out, although this usually depends upon what you order and when you place the order. Rush charges may be applied in cases without 48 hours' notice.

What information do you need to make a catering order?

You can select from the catering guide or design your own order. To do so, you will need to provide: the date, time, campus and location of your event, the number of attendees/guests overall, the number of attendees/guests with dietary restrictions (vegan, vegetarian, gluten-free), the kind of meal you would like, and the budget per person or overall.

How do I pay for catering?

CSN departments pay with the P-Card. Other credit cards can also be accepted. Unfortunately, cash/checks cannot be accepted.

Do I need a catering invoice or quote for my hosting form?

Yes, you should attach a copy of your catering invoice or quote with your hosting form. You will need this form for approval within your college, program, or department.

Why is CSN (am I) required to use Catering?

Catering is a critical part of building the food service program at CSN. The requirement to use catering helps ensure that CSN's contract with Chartwells is honored, and that business can grow for the campus. Catering works closely with CSN Events to provide for all your needs. When you book through Catering, you don't have to worry about anything; we take care of items such as tablecloths, utensils, picking everything up, setting up, plating, and delivering, so you can focus on your event!

How can I have an exception to the catering requirement?

In cases where an event has unique circumstances or needs consideration, you can request an exception to this policy. Exceptions are reviewed on a case-by-case basis and tracked against the food service contract. Key circumstances for an exception include but are not limited to; the intended audience and anticipated attendance; if the event is private, requires registration, or is open to the public; the intended recipient of event proceeds and/or profits; if Chartwells cannot offer the requested menu items, or cannot offer the service at the requested event day/time. Other considerations are given for CSN organizations holding a fundraiser. Please contact Jennifer Gray, Director of Auxiliary Services, or Rolando Mosqueda, Associate Vice President of Procurement & Auxiliary Services for more information on and consideration for an exception.